

"The Mission of the Junction School District, in partnership with student, family, and community, is to professionally promote excellence, achievement, and self-worth, empowering students to be life-long learners and responsible citizens in our changing world."



Junction Elementary School District
Board of Trustees

Regular Board Meeting Minutes

June 8th, 2021

Junction Elementary School Room 2
9087 Deschutes Rd; Palo Cedro, CA 96073

OPEN SESSION – 3:30 PM

1. Opening Business

- A. Call to Order and Roll call @ 3:30 p.m.
- B. A Quorum was present.
- C. Pledge of Allegiance-Led by Hope Bjerke
- D. Mission statement was read by all present
- E. Approval of Meeting Agenda. On a motion by Ken Parisot, seconded by Heather Richards, the board voted 5-0 to approve.

2. Consent Calendar - On a motion by Ken Parisot, seconded by Heather Richards, the board opened up for questions. Clint Snyder questioned item 2.8 Resolution #20-17 and how we document the transfers. The board approves the budget with the transfers in the budget. Most of the time it's a transfer between the Cafeteria and the general fund. The Board voted 5-0 to approve.

3. Public Hearing - The Public Hearing opened @ 3:34 p.m. No comments were made so the Public Hearing closed at 3:35 p.m.

4. Public Comment - None

5. New Business

5.1 Action: After School Care Director Job Description - 2nd Read - On a motion by Ken Parisot, seconded by Kelly Lindblom, the board voted 5-0 to approve.

5.2 Action: Declaration of Need for Fully Qualified Educators - On a motion by Ken Parisot, seconded by Heather Richards, the board approved to open for discussion. Clint Snyder asked for a discussion as to why we need to complete this for full transparency. Mr. Ross explained that we need this document to be able to hire teachers who may not be fully qualified. We do this prior to school starting so if the need arises so we don't have to wait on this paperwork. SDC is the hardest position to fill. The board voted 5-0 to approve.

5.3 Action: Resolution #20-18 Education Protection Act 2021-2022 - On a motion by Ken Parisot, seconded by Clint Snyder, the board voted 5-0 to approve.

5.4 Action: Surplus Soccer Goals - On a motion by Ken Parisot, seconded by Kelly Lindblom, the board voted 5-0 to approve.

5.5 Report: Certificated and Classified Staffing Assignments: Mr. Nelson updated a spreadsheet of all the staffing needs for next year. We have 4 interviews for the middle school teaching position. We don't have any candidates for the SCD Elementary position. We may have a music teacher candidate. There are several vacancies for classified positions and will interview as they apply. Mr. Nelson is scheduling interviews next week for the Director of Maintenance and Operations position.

5.6 Discussion: Employee Handbook - 1st Read Clint Snyder asked about BP 4119.22 Sexual harassment language and would like to see it expanded to include California Law. Clint mentioned the dress code seems to be geared towards women. He would like to replace the wording with the Employee dress code Board Policy. Clint would like to add LinkedIn to the Social Media page and remove "Always a School Employee" and replace with "Act as though" you are a school employee. Clint would like MAA to be spelled out and under Promotions/transfers, remove "Only Certificated" and add "See Bargaining unit contract"

5.7 Discussion: Job Description for Director of Maintenance and Operations - 1st Read Mr. Ross said the only thing he changed in the job description is to add the applicant must possess a bus drivers license. We have 4 external and 1 internal candidates. Mr. Ross has an idea of sharing services with Columbia. He would hire a full time person onsite and participate with another district to share yard maintenance so we wouldn't have to hire our own Director. It would be a cost savings to the district. Mr. Snyder asked what would happen in an emergency situation if you have to split the time between districts. Heather Richards prefers having someone onsite who manages our campus and not share services. She feels that our own employee would take more pride and ownership than a shared service. Kelly Lindblom likes the idea of sharing services but likes the presence of 1 person on campus full time. Clint Snyder would like to look at the cost savings but wants to maintain our independence for Maintenance. Clint asked about working with contractors. Currently Johnny gets contractors from the Cupccaa list. Kelly Lindblom would like to see the word Supervisor on the first bullet point of the job description.

5.8 Discussion: Redistricting - Mr. Ross brought this to the Board as a potential issue. We are an at large voting and are based on applicants. There is a risk of racial discrimination and there have been many lawsuits from this. Shasta County Office of Education is asking all the districts to go in on their study which includes a demographer and would cost approximately \$8,000. If someone brings a demand to us, we would have to hire our own demographer. Legal council recommends not to do anything at this moment.

5.9 Discussion: Local Control Accountability Plan & Local Control Plan Annual Update 2020-2021 & Budget Overview for Parents - Amy has been making updates to the plan. Heather Richards mentioned that we don't have a Parent Club so Amy will remove that. She had questions about desired outcomes and Intervention & Enrichment. Clint Snyder asked if we have counselors and Mr. Ross replied that we do 2 days a week and we are extending that to 3 days a week for next school year. Kelly Lindblom asked if we have reclassified any students as the plan states we would shoot for 75%. Mr. Ross explained that we have not and this is Ria's first year as the ELPAC Coordinator, PE and Independent Study teacher.

5.10 Discussion: Local Indicator - Parent & Staff Survey Results - Mr. Nelson reported that he received great suggestions from parents. They want to get back to normal, have community builders, sports, arts, outdoor spaces, garden and Kelvin learning. Staff Surveys were positive and suggested areas of growth. Chris has been working with Amy Barker all year and he has focused more on formal observations in the classrooms. Staff would like more team building, summer reading and possibly create a SART team. Chris and Elizabeth are attending a 4 day Professional development class in June.

5.11 Discussion: Investment Grade Audit: Syserco Energy Solutions approached Mr. Ross about doing an evaluation of HVAC, lighting, utilities to try and save the district money. Junction replaced all of the HVAC systems with the Bond money with the exception of Mrs. Boesiger's room which is being replaced this summer. If they do an audit and we don't go with their proposal, they will charge the district \$10,400. Mr. Ross does not want to move forward and the Board agrees.

5.12 Action: Board Policy Updates - 2nd Read - On a motion by Ken Parisot, seconded by Kelly Lindblom, the board voted 5-0 to approve as listed.

BP 0420.42 - Charter School Renewal

BP/AR 3110 - Transfer of Funds

BP/AR 3230 - Federal Grant Funds

AR 3311.2 Lease-Leaseback Contracts

AR 3311.3 Design-Build Contracts

AR 3320 Claims and Actions Against the District

BP 3452 Student Activity Funds

BP 3600 Consultants

E4112.9 Employee Notifications

AR 4161.2 Personal Leaves

AR 4161.8 Family Care and Medical Leave

BP/AR Comprehensive Health Education

BP 7210 Facilities Financing

6. Other Reports

6.1 Raider Treasurer Award: - None

6.2 Student Representative - None

6.3 Education Foundation - Kayla reported the JEF is working on their business plan for next year. JEF needs 2 more board members. Hope Bjerke reported that JEF provided Ice Cream on the last day of school. They gave out 3 scholarships, \$1,000, \$800 and \$500. The class projects that were auctioned off online almost met their goal.

6.4 Certificated - Roger McCoy reported the moving on up day went well. The teachers put on a last day of school pancake breakfast for grades 3-5. The teachers welcomed back 66 students for Summer Camp. The students are building their own projects and they seem to be having a great time.

6.5 Classified - Heather Caldwell reported that Summer Camp is going great and the kids are having fun and it's great to see the kids on campus.

6.6 Business Manager - Cathleen Serna reported that she is crazy busy with budgets and new plans she has to write and has new staff in the District Office. Attendance reporting will be back up and running for next year so Shasta County Office of Education will be doing a training for Junction and Columbia on attendance reporting.

6.7 Principal - Mr. Nelson said he's busy hiring staff, putting surveys together and working on improvement plans. He reported that Summer Camp is going well and it's great to have the students on campus.

6.8 Superintendent - Mr. Ross encouraged Mr. Nelson to reach out to parents to see if anyone is interested in working for Junction since we have so many openings. Mr. Ross talked to Mitch Barr who is a Music Teacher at Foothill and he knows of a music teacher that may relocate to the Northstate. Clay did secure a 5-7th grade music teacher, Ernesto, for the summer. The generator is installed and ready to go. The water filling stations are on sight. Clay reached out to SUHSD and FHS to try to get a spanish class but is not having much luck. He would like to consider front loading minimum wage starting July 1st instead of January 1st to recruit workers. Clay had an existing teacher approach him about the possibility of getting their Special Ed Credential and is asking if the District would be willing to help pay for the credential program.

7.0 Board Comments - Kelly Lindblom and Clint Snyder both commented on how much their kids are enjoying Summer Camp. Kelly thanked Elizabeth Paris for doing a great job coordinating transportation for Summer Camp. Hope Bjerke was pleased to see that 20% of students are attending Summer Camp.

8.0 Next Meeting - The 2nd June Board meeting is scheduled for June 14th at 3:30 p.m. to adopt the LCAP & Budget

9.0 Adjournment - On a motion by Ken Parisot, seconded by Kelly Lindblom, the board voted 5-0 to adjourn the meeting at 5:35 p.m.

