

"The Mission of the Junction School District, in partnership with student, family, and community, is to professionally promote excellence, achievement, and self-worth, empowering students to be life-long learners and responsible citizens in our changing world."



Junction Elementary School District  
Board of Trustees

## ***Regular Board Meeting Minutes***

May 11th, 2021

Junction Elementary School Room 2  
9087 Deschutes Rd; Palo Cedro, CA 96073

### **OPEN SESSION – 3:30 PM**

#### **1. Opening Business**

- A. Call to Order and Roll call @ 3:30 p.m.
- B. A Quorum was present.
- C. Pledge of Allegiance-Led by Hope Bjerke
- D. Mission statement was read by all present
- E. Approval of Meeting Agenda. On a motion by Ken Parisot, seconded by Kelly Lindblom, the board opened for comment. Mr. Ross would like to move item 5.1 Raider Treasure to right after Public comment and present Mr. Nelson with his award once he arrives for the meeting. Hope Bjerke would like to move item 5.3 to right after Raider Treasure. The board voted 5-0 to approve.

2. **Consent Calendar** - On a motion by Ken Parisot, seconded by Kelly Lindblom, the board opened for question. Clint Snyder has some questions about BP/AR 6142.7 and the P.E. model content standards. Mr. Ross reported that Junction uses the Sparks program that aligns to state standards. P.E. curriculum was brought up at Site Council meeting and Mr. Ross asked Amy Barker to look for another curriculum. The board voted 5-0 to approve.

3. **Public Comment** - Kristen Knott asked if the Sparks curriculum for P.E. was being followed by the teachers. Mr. Ross said he will follow up with Mr. Nelson.

#### **4. New Business**

4.1 **Action: Board Action Calendar - 2nd Read** - On a motion by Ken Parisot, seconded by Heather Richards, the board voted 5-0 to approve.

4.2 **Action: Meal Prices 2021-22** - On a motion by Ken Parisot, seconded by Heather Richards, the board opened for comment. Heather Richards asked Cathleen Serna for an explanation of the increased prices for transparency. Cathleen explained that we were not in compliance from the audit so the adult meal price will need to increase by .25. The Pre-K - 8th grade meals will stay the same at \$3.00. Students will continue to receive free meals for 21-22 and Junction will apply for the waiver.

**4.3 Action:** AB 86 - Expanding Learning Opportunities (ELO) - 2nd Read - On a motion by Ken Parisot, seconded by Clint Snyder, the board opened for comment. Hope Bjerke questioned the language on the 1st page as it pertains to high school students at risk of not graduating and do we have to include it in our plan. Mr. Ross responded that it's part of the template and can't be removed and doesn't have any money allocated for that.

**4.4 Discussion:** After School Care Director Job Description - 1st Read - Mr. Ross made changes to the job description that will be on next month's agenda. Heather Richards asked if it was possible to change the name of the After School Care program and maybe have the students come up with a new logo. Clint had some questions about duties and responsibilities and qualifications. This will be on next month's agenda for a 2nd read.

**4.5 Information:** Spreadsheet from Cathleen with Covid funds and what we can spend it on. - Mr. Ross explained that this is a complicated and overwhelming spreadsheet. It's a live document. Any project over \$5,000 needs State approval. Pam Boesiger's AC unit was approved by the State. The Board members thought it was a very thorough spreadsheet. Parents suggest if you have a public comment to call Mr. Ross or attend the board meeting.

**4.6 Discussion:** LCAP & LCP Annual Update 2020-21 - Mr. Ross has updated and relocated expenses to line up with district priorities. He got input from Site Council and will be discussed at their next meeting on 5/24. Mr. Nelson sent the plan home with the newsletter.

**4.7 Information:** Announcement Public Hearing for Proposed 2021-22 School Budget will be on next month's agenda - Hope Bjerke announced that the Public Hearing will be held on Tuesday June 8th @ 3:30 p.m.

**4.8 Discussion:** Board Policy Updates - 1st Read - Clint Snyder asked about the legality of the Board Policies. Mr. Ross reported the Board Policies are developed by SBA and go through the legal team prior to being released to school districts.

*BP 0420.42 - Charter School Renewal*

*BP/AR 3110 - Transfer of Funds*

*BP/AR 3230 - Federal Grant Funds*

*AR 3311.2 - Lease-Leaseback Contracts*

*AR 3311.3 Design-Build Contracts*

*AR 3320 Claims and Actions Against the District*

*BP 3452 - Student Activity Funds* - Clint Snyder asked about the audit and if the cost of the audit is paid for by Junction funds and how does the Board take that into account? Mr. Ross reported that deposits from Student Council from fundraisers can be the biggest source of audit findings. Clint asked if the duties should be segregated to have checks and balances.

Mr. Ross replied that having Columbia do our business services helps separate the duties.

Clint asked if these processes and the "how to" are in the staff handbook. Mr. Ross will look at local school districts and see if they have any exhibits attached.

*BP 3600 - Consultants*

*E 4112.9 - Employee Notifications* - Hope Bjerke has some concerns, and adjustments will be made and brought back next month for a second read. Hope asked if section H can be deleted since it references a district police officer.

*AR 4161.2 Personal Leaves*

*AR 4161.8 Family Care and Medical Leave*

*BP/AR 6142.8 Comprehensive Health Education*

*BP 7210 Facilities Financing*

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## **5.0 Other Reports:**

**5.1 Raider Treasure** - Mr. Ross presented Rachel Meier with an award nominated by Hope Bjerke. Rachel is part of JEF and has worked tirelessly with the drive through dinner and basket fundraiser. Rachel took all the pictures for the baskets and posted them online for the auction. Rachel is the first person to volunteer for every event and is a big part of the success of fundraisers.

Mr. Ross presented Chris Nelson with a Raider Treasure nominated by Amy Barker. Chris models great leadership and promotes a positive culture on campus.

**5.2 Student Representative** - None

**5.3 Education Foundation** - Jessie Ambrozevitch reported that they had a great spring fundraiser and met their goal. JEF hosted the fun run and they doubled their fundraising goal with a total of \$8,600. The kids gave it their all and the parents' giving was amazing. Class projects will be auctioned off online. JEF will provide some kind of ice cream treat for the last day of school. JEF was their 21-22 business plan. They are looking for 3 new board members. Jessie thanked Kelly Lindbom, Jessica Snyder and Melisa Wood.

**5.4 Certificated** - Alita Sutherland reported that the Jog-a-thon was a big success and the kids loved it. Susan Moreno thanked the Knott family for paying Axner Excavating to remove all the broken up concrete. Teachers voiced their concerns with the lack of Certificated subs.

**5.5 Classified** - None

**5.6 Business Manager** - Cathleen Serna reported that she is working with Mr. Ross on the LCAP. She is busy plugging in numbers for the budget which will be presented at next month's board meeting.

**5.7 Principal** - Mr. Nelson reported that the summer school enrollment is up to 100 students. He has 3 internal teachers who are interested in teaching and has recruited outside teachers to help. Camp invention is able to get us more kits. We will be offering after care, transportation and food services. Mrs. Mann has been working with Dillon, a Junction graduate on getting the Robotics club up and running. Next year Mrs. Lee and Mrs. Arntson will be running the Robotics club. Kelly Lindblom suggested that we look forward to programs we can start with increased enrollment like after school tutoring. Enrollment for next year is increasing and we may have to look for an additional lower grade teacher.

5.8 **Superintendent** - Mr. Ross reported that the Shasta County Office of Education applauded Junction and they agreed on our budget. Chris and Clay met with Rachael and Jessie from JEF and had a great discussion and talked about lots of projects and possible grants. Mr. Ross apologized for being over budget on the asphalt for the summer project for the bus land and the middle school parking lot. The new generator is due July 16th. He hasn't found a music teacher for the summer and is working on getting one next year to share with Black Butte.

6.0 **Board Comments** - Clint Snyder reported that he is very happy with all the things happening and is grateful for the teachers and the programs. He wanted to relay the Board appreciation for the hard work the Junction staff has done this year. Hope Bjerke mentioned that she is a Math tutor if anyone is looking for one.

7.0 **Next Meeting** - The next regular board meeting is scheduled for June 8th @ 3:30 p.m.

8.0 **Adjournment** - On a motion by Ken Parisot, seconded by Heather Richards, the board voted 5-0 to adjourn the meeting at 4:50 p.m.

