

Junction Elementary School District

Clay Ross, Superintendent

Junction School

9087 Deschutes Rd.
Palo Cedro, CA 96073
Phone: (530) 547-3276
Fax: (530) 547-4080
www.junctionesd.net



Christopher Nelson, Principal

Board Members:

Clint Snyder
Hope Bjerke
Ken Parisot
Kelly Lindblom
Kristen Knott

I. Introduction- The Junction Elementary School District located at 9087 Deschutes Rd, Palo Cedro, Ca invites proposals from qualified contractors for the assessment, replacement and maintenance of irrigation systems, timers, valves, sprinklers and drainage systems, as well as the installation of uniform turf, (weed abatement and uniform distribution of a single type of grass. Including a means of protecting it from the elements, and animals).

Proposals must come from prequalified contractors, or agencies willing to become qualified vendors on the Junction California Uniform Public Construction Cost Accounting structure. Additionally the firm, partnership, corporation, or organization must be able to provide a constructability review, value engineering, a master schedule, cost estimating, budgeting and construction services for the Soccer Field Improvement Project at Junction Elementary School. This Request for Proposals (RFP), which includes instructions for its completion and submission is available at the District Office located at 9017 Deschutes Rd. Palo Cedro, Ca. 96073, or the District website at www.junctionesd.net.

Respondents to this RFP shall submit a Proposal. Respondents must mail or deliver five (5) Bound copies, one (1) unbound copy, and one electronic copy of the Proposal to Junction Elementary School District, Attention Clay Ross- Superintendent at the above address for the District Office. All Responses are due by August 8, 3:00 pm. Packets received after this date, regardless of the reason, will not be accepted and will be returned unopened.

The District reserves the right to waive any informalities or irregularities in the RFP Packets. The District also reserves the right to reject any and all RFP Packets and to negotiate contract terms with one or more Respondents. A mandatory informational meeting and site walk will be conducted on Tuesday, July 18, 2023 starting at 8:00 A.M. at the project site: 9087 Deschutes Rd, Palo Cedro, California- District Office where we will meet and sign in. Questions regarding this RFP may be directed in writing to Clay Ross, Superintendent at cross@junctionesd.net. Questions must be received on or by 3:00 P.M. on July 28, 2023.

This Project is subject to labor compliance monitoring and enforcement of compliance with prevailing wage requirements by the Department of Industrial Relations pursuant to Labor Code § 1771.4 and the skilled and trained workforce requirement pursuant to Public Contract Code § 2600. Contractors of all tiers must be currently registered and qualified to perform public work pursuant to Labor Code § 1725.5. All Respondents must be prequalified by the District in

accordance with the Public Contract Code § 20111.6. Proposed electrical, mechanical, and plumbing subcontractors are also subject to the prequalification requirements as required by Public Contract Code § 20111.6 and must be prequalified prior to negotiation of a Guaranteed Maximum Price.

BACKGROUND: The District encompasses 350 square miles and serves the community of Palo Cedro and parents from surrounding areas that choose to place their children in our schools. Junction Elementary School District is a preschool through 8th grade school located in Palo Cedro, Ca, Shasta County. The school sits on two parcels of land totalling 20 acres. Student enrollment is 381, and there are 2 campuses; one is 13.3 acres serving the students preschool-5th grade and the other on a 6.7 acre parcel serving students 6-8th grade.

This RFP is neither a formal request for bids, nor an offer by the District to contract with any party responding to this RFP. The District reserves the right to add additional pre qualified Respondents for consideration after distribution of this RFP if it is found to be in the best interest of the District. All decisions concerning selection of the contractor will be made in the best interests of the District. The awarding of the contract pursuant to this RFP, if at all, is at the sole discretion of the District. The District makes no representation that participation in the RFP process will lead to an award of contract or any consideration whatsoever. The District shall in no event be responsible for the cost of preparing any RFP Packet in response to this RFP. RFP Packets and any other supporting materials submitted to the District in response to this RFP will not be returned and will become the property of the District unless portions of the materials are designated as proprietary at the time of submittal, and are specifically requested to be returned. Vague designations and/or blanket statements regarding entire pages or documents are insufficient and will not bind the District to protect the designated matter from disclosure. Pursuant to *Michaelis, Montanari, & Johnson v. Superior Court* (2006) 38 Cal.4th 1065, RFP Packets shall be held confidential by the District and shall not be subject to disclosure under the California Public Records Act until after either: (1) the District and the successful Respondent have completed negotiations and entered into an Agreement, or (2) the District has rejected all Proposals. Furthermore, the District will have no liability to the Respondent or other party as a result of any public disclosure of any RFP Packet

II. Scope of Work The selected contractor will be responsible for the following:

- Conducting a comprehensive assessment of the current irrigation system and identifying any areas that need to be replaced or improved.
- Providing a detailed proposal outlining the cost and timeline for the replacement and installation of the irrigation system components.
- Implementing the proposed irrigation system replacement and installation plan.
- Conducting a thorough assessment of the drainage system and identifying any areas that need to be improved.
- Providing a detailed proposal outlining the cost and timeline for the improvement of the drainage system.
- Implementing the proposed drainage system improvement plan.

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- Providing weed abatement and applying, protecting and irrigating uniform turf that meets the requirements of the Junction Elementary School District.

III. Proposal Requirements Proposals must include the following information:

- A detailed scope of work for the irrigation and drainage system assessments and improvements.
- A timeline for the completion of the work.
- A detailed cost breakdown, including all labor, materials, and equipment costs.
- Evidence of the contractor's qualifications and experience, including relevant licenses and certifications.
- A list of references for previous projects of similar scope and complexity.
- A statement of compliance with all local, state, and federal laws and regulations.
- A list of items that may be performed by the District Maintenance staff and a projected cost savings should they do so.

District Investigations The District may perform investigations of proposing parties that extend beyond contacting the references identified in the proposals.

IV. Interviews- The District may invite some of the finalists to meet with a District selection committee. Key proposed Project staff will be expected to attend the interview. The interview will be an opportunity for the District selection committee to review the proposal, the firm's history, and other matters the committee deems relevant to firm evaluation with the firm. The interview will start with the firm presenting its proposal and its Project team. The finalists may be required to submit in advance of the interview a more detailed fee proposal. If requested, this fee proposal shall include all charges and costs proposed to be charged to the District, including rates for extra work. Following the interviews, it is expected that the selection committee will make best value recommendations to District staff regarding the finalists and awarding the contract.

V. Final Determination and Award- The District reserves the right to contract with any entity responding to this RFP for all or any portion of the work described herein and/or in an agreement offered to the entity, to reject any proposal as non-responsive, and/or not to contract with any firm for the services described herein. The District makes no representation that participation in the RFP process will lead to an award of contract or any consideration

whatsoever. The District reserves the right to seek proposals from or to contract with any firm not participating in this process. The District shall in no event be responsible for the cost of preparing any RFP Packet in response to this RFP. The awarding of contract(s) is at the sole discretion of the District. The District may, at its option, determine to award contracts only for portions of the scope of work. In such a case, the successful proposing firm will be given the option not to agree to enter into the Agreement and the District will retain the right to negotiate with any other proposing firm selected as a finalist. If no finalist is willing to enter into a contract for the reduced scope of work, the District will retain the right to enter into negotiations with any other Respondent responding to this RFP.

The RFP packet, and any other supporting materials submitted to the District in response to this RFQ/P will not be returned and will become the property of the District unless portions of the materials are designated as proprietary at the time of submittal, and are specifically requested to be returned. This RFP does not commit the District to negotiate an agreement with any proposing firm or individual.

The District hereby notifies all Respondents that it will affirmatively insure that, in any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit its response to this RFP and no respondent will be discriminated against on the grounds of race, color, sex, age, ancestry, religion, marital status, national origin, medical condition or physical disability on consideration for the award.

WE THANK YOU FOR YOUR INTEREST IN THE DISTRICT'S PROJECT.